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ORGANISATION DE L'AVIATION
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МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ
ГРАЖДАНСКОЙ АВИАЦИИ
Европейское/Североатлантическое бюро

3 bis villa Emile Bergerat, 92522 Neuilly-sur-Seine Cedex, France

When replying please quote

Reference : EUR/NAT 19-0552.TEC (KEC/SAN)

26 December 2019

Subject : **Workshop on Implementation of the New Global Reporting Format for Runway Surface Conditions – ICAO EUR Region** (*Nur-Sultan, Kazakhstan 25-27 February 2020*)

Action

required : *paragraph 5*

Dear Madam/Sir,

1. I wish to invite you to the *Workshop on Implementation of the New Global Reporting Format for Runway Surface Conditions – ICAO EUR Region* that will take place at the Astana Marriot Hotel in Nur-Sultan, Kazakhstan from **25 to 27 February 2020, starting at 10:00 hours** on the first day.

2. This workshop aims at increasing international awareness of related personnel of all stakeholders (airports, ANSPs, airlines) in advance of the 5 November 2020 applicability date of the new ICAO methodology for assessing and reporting runway surface conditions. This new methodology, commonly known as the Global Reporting Format (GRF), ensures a harmonized assessment and reporting of runway surface conditions and a correspondingly improved flight crew assessment of take-off and landing performance.

3. The draft agenda and venue information are provided in the **Attachment** to this letter. You are kindly requested to disseminate this invitation letter to the Operators of the International Airports in your States. The expected audience for this workshop include State authorities, aerodrome operators, aircraft operators and ANSPs. Furthermore, Russian translation will be provided at the workshop and therefore EUR States that require Russian translation will be considered highest priority for participation.

4. Please note that all workshop documentation will be posted on the ICAO EUR/NAT public website at <https://www.icao.int/eurnat/pages/welcome.aspx> (EUR/NAT Meetings -> Other Meetings Seminars and Workshops -> GRF Workshop (Nur-Sultan) – EUR).

5. You are requested to confirm your attendance to the meeting to icaoeurnat@paris.icao.int with copy to nsavvina@paris.icao.int no later than **7 February 2020**. For visa issues, if applicable, kindly contact Mr Nurbek Bekmukhambetov at n.bek@caakz.com.

Yours faithfully,

Silvia Gehrler
ICAO Regional Director
Europe and North Atlantic

Enclosure: Agenda and venue information

Distribution: ICAO EUR/NAT States of accreditation, ACI, CANSO, IATA, IFALDA, IFALPA, IFATCA, EASA, EUROCONTROL, Friction Task Force

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WORKSHOP ON IMPLEMENTATION OF THE NEW GLOBAL REPORTING FORMAT FOR RUNWAY SURFACE CONDITIONS – ICAO EUR REGION

(25-27 February 2020, Nur-Sultan, Kazakhstan)

Practical Information

Meeting location

Astana Marriott Hotel,
2 Dostyk Street,
Nur-Sultan, Kazakhstan

The following link provides more information about this location: <https://www.marriott.com/hotels/local-things-to-do/tsemc-astana-marriott-hotel/>.

AGENDA

Time	Subject	Objectives
Day 1 – 25 February 2020		
1000	Introduction	
1015	Overview of GRF	A description of the GRF methodology, both ground and airborne aspects, history, development process
1115 Coffee Break		
1135	ICAO documentation	Introduce ICAO provisions (in Annex 14, Circ. 355, Doc. 9981 and Doc. 10068)
1200	Case Studies	A detailed case study examining the planning, training, implementation activities, challenges and lessons learnt
1300 Lunch		
1400	Implementation view (airports)	Implementation perspective from 1 (or more) airport, perhaps representing the regional environment
1530 Coffee Break		
1550-1700	Implementation view (airlines)	Implementation perspective from 1 (or more) airlines, perhaps representing the regional environment
Day 2 – 26 February 2020		
1000	Implementation view (ANSP)	Implementation perspective from 1 (or more) ANSP, perhaps representing the regional environment
1115 Coffee Break		
1135	State Perspective	Example of a States perspective of implementation, planning, regulatory approach etc.
1300 Lunch		

1400	State Perspective AIS aspects	Example of a States perspective of implementation, planning, regulatory approach etc. AIM aspects (including promulgation by SNOWTAM)
1530	Coffee	
1550-1700	AIS aspects	AIM aspects (Guidance Material on SNOWTAM)
Day 3 – 27 February 2020		
1000	Training requirements/resources	Training requirements and resources
1115	Coffee Break	
1135	Training requirements/resources	Training requirements and resources
1300	Lunch	
1400 – 1530	Conclusion	Review GRF implementation checklist

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